

## WELLESLEY POPS GRANT GUIDELINES

The POPS Grant program supports the performing arts programs of Wellesley Public Schools. All grant requests must originate from WPS or its faculty. Grant requests from individuals or third parties will not be considered.

Generally grants are not meant to replace funding for PA 'core' curriculum programming, equipment or operations. They are meant to provide funds for items outside the normal school budget. The POPS Board reserves the right to change grant priorities based on budget shortfalls or information from WPS administration.

Grants are not necessary for certain POPS funding requests, such as those for low-income students' attire, show bundles, etc.

### Strong Consideration

Guest artists

Performance space tech equipment (wireless mics, specialized lights, etc.)

Student musical instruments

### Weak Consideration

Core needed instruments (like pianos at elementary schools)

Sheet music

Extraordinary costumes/props\*\*

Instrument repair

### Will not consider

Salary/staff costs, including WPS facilities related expenses

Travel/transportation/meal expenses

Production rights

Teaching aids (whiteboards, overhead projectors, power tools, etc.)

Furniture

Custodial Cost

Costumes/Props not 'extraordinary'

*\* Examples: Audrey II from "Little Shop", Greased Lightning car, etc. or other critical pieces required for a show.*

### GRANT PROCESS TIMELINE

- Performing Arts Faculty completes POPS Grant Application: March
- Grant Applications\*\* Submitted to Wellesley POPS gmail account ([wellesleypops@gmail.com](mailto:wellesleypops@gmail.com)) and the Director of Performing Arts: March 31
- Director of Performing Arts gives priority list to POPS: April 15
- POPS Executive Committee meeting to prioritize grants: April-May
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- Final Decision: May 15 (after WEF)
- Materials Ordered and funded: May 15-June 10

*Guidelines Revision: March 24, 2020*